BILL NO. S-80-09- 19

SPECIAL ORDINANCE NO. S-122-80

AN ORDINANCE approving Civil City Purchase Order No. 4-08952 with Jim Kelley Buick for vehicles for the Fire Department.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That Civil City Purchase Order No. 4-08952 dated August 28, 1980, between the City of Fort Wayne, by and through the Civil City Purchasing Agent and the Board of Public Works and Jim Kelley Buick, for:

four compact sedans, 1980, four door
for the Fire Department

at a cost of $26,200.00, all as more particularly set forth in said Purchase Order, which is on file in the Office of the Department of Purchasing and is by reference incorporated herein and made a part hereof, be and the same is in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be effective upon passage and approval by the Mayor.

COUNCILMAN

APPROVED AS TO FORM AND
LEGALITY SEPTEMBER 18, 1980.

JOHN E. HOFFMAN
City Attorney

Read the first time in full and on motion by Gia Quinta, seconded by Eisbart, and duly adopted, read the second time by title and referred to the Committee Finance (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19____, at _____ o'clock ____ M.,E.S.T.

DATE: 9-23-80

Charles W. Westerman /se
CHARLES W. WESTERMAN
CITY CLERK

Read the third time in full and on motion by Stier, seconded by Eisbart, and duly adopted, placed on its passage. PASSED (LOST) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT:
TOTAL VOTES	9				
BURNS	X				
EISBART	X				
GiaQUINTA	X				
NUCKOLS	X				
SCHMIDT, D.	X				
SCHMIDT, V.	X				
SCHOMBURG	X				
STIER	X				
TALARICO	X				

DATE: 10-14-80

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ZONING MAP) (GENERAL) (ANNEXATION) (SPECIAL) (APPROPRIATION) ORDINANCE (RESOLUTION) No. S-122-80

on the 14th day of October, 19 80.

ATTEST: (SEAL)

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

Vivian G. Schmidt
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 15th day of October, 19 80, at the hour of 11:30 o'clock A M.,E.S.T.

Charles W. Westerman
CHARLES W. WESTERMAN - CITY CLERK

Approved and signed by me this 16th day of October, 19 80, at the hour of 9 o'clock A M.,E.S.T.

Winfield C. Moses, Jr.
WINFIELD C. MOSES, JR.
MAYOR

BILL NO. S-80-09-19

REPORT OF THE COMMITTEE ON FINANCE

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS REFERRED AN ORDINANCE approving Civil City Purchase Order No. 4-08952 with Jim Kelley Buick for vehicles for the Fire Department

HAVE HAD SAID ORDINANCE UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID ORDINANCE Do PASS.

JAMES S. STIER, CHAIRMAN

MARK GiaQUINTA, VICE CHAIRMAN

BEN EISBART

PAUL M. BURNS

DONALD J. SCHMIDT

10-14-80
DATE

CONCURRED IN
CHARLES W. WESTERMAN, CITY

THE CITY OF FORT WAYNE

CITY-COUNTY BUILDING • ONE MAIN STREET • FORT WAYNE, INDIANA 46802

board of public works

September 2, 1980

The Common Council
Fort Wayne, IN

Gentlemen and Mrs. Schmidt:

Civil City Purchase Order #4-08952 has been assigned to Jim Kelley Buick, Inc., for the purchase of four (4) compact sedans for the Fire Department. The bid received from Kelley Buick represented the lowest price and lowest cost. This other invitational bids are attached for your information.

The above vehicles are in stock and are available for immediate delivery; therefore, the Board of Works respectfully requests "Prior Approval". Special Ordinance for formal approval will be submitted in the near future.

Sincerely,

BOARD OF PUBLIC WORKS

MARK L. AKERS, CHAIRMAN

CITY OF FORT WAYNE

WIN MOSES, JR., MAYOR

SA
APPROVED:

MEMBERS OF THE COMMON COUNCIL

ATTEST:

CITY CLERK

Memorandum

To Board of Works Date August 28, 1980

From Aaron M. Gluck, Director of Purchasing

Subject Bid Reference #940-A, Four Sedans

COPIES TO:

Council Sept 23, 1980

Attached are copies of Bids received for four (4) compact sedans for the Fire Department. Purchase order #4-08952 has been assigned to Jim Kelley Buick, Inc.

The Bid received from Kelley Buick represented the lowest price and lowest cost.

The above vehicles are "in stock" and are available for immediate delivery. We are asking for Prior Approval so as not to force the Vendor in carrying costly inventory for an extra month.

Please include the attached supporting information when this ordinance is submitted to City Council for Prior Approval. Also, please insure that no confirming Purchase Order number is given to Jim Kelley Buick, Inc. until Purchasing receives written confirmation of Council's approval.

BOARD OF PUBLIC WORKS
RECEIVED
AUG 29 1980

Aaron M. Gluck, Director
Purchasing Department

AMG/ml

APPROVED
Board of Public Works

NOTED
☐ M.L.A.
☐ R.A.S.
☐ H.R.G.
Date_____

69-152-17 9/3/80

Memorandum

To Board of Works Date August 28, 1980

From Aaron M. Gluck, Director of Purchasing

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COPIES TO:

Council Sept 23, 1980

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BOARD OF PUBLIC WORKS
RECEIVED
AUG 29 1980

Aaron M. Gluck, Director
Purchasing Department

AMG/ml

APPROVED
Board of Public Works

NOTED
☐ M.L.A.
☐ R.A.S.
☐ H.R.G.
Date

69-152-17 9/3/80

FORM DP25 5-68

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES

Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.*

*Mail all replies and correspondence, etc. to Att. of Aaron M. Gluck DEPARTMENT OF PURCHASES

Address Room 940, Number One Main St., Ft. Wayne, Ind. 46802

Page 1 of

Ref. No. 940-A

Date August 8, 1980

Date wanted 8-27-80 1

Fund Appropriation No.

REQUIRED FOR DELIVERY TO:

Department or Division Fire Department

Address One Main Street Fort Wayne IN 46802

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids August 27, 1980, Wednesday at 11:00 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 24402. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
4	EA	Four (4) compact Sedans or hatchback per attached specifications	$6,840.87	$27,363

Bid Bond required NO ☐ YES ☒ 5% Performance Bond NO ☒ YES ☐

See instruction item No. 16 on reverse side hereof.

Terms ____ % cash discount if paid within ____ days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within 60 days from receipt of order

IMPORTANT ☞ As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here: Glenbrook Dodge

Name of Company

For [signature] Title Fleet Mgr

Address 100 W. Coliseum

City Ft. Wayne Date 8-26-80

* by State Board of
...ms for City of Fort Wayne, 1963

GENERAL CONDITIONS, INSTRUCTIONS TO BIDDERS AND INFORMATION FOR BIDDERS

1. **Special Conditions:** Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.

2. **Applicable Laws:** The Revised statutes of the State of Indiana, and all City ordinances insofar as they apply to the laws of competitive bidding, contracts, and purchases, are made a part hereof.

3. **Workmen's Compensation:** Insofar as Workmen's Compensation Act is concerned, the bidder or contractor agrees to furnish an official, certificate from the Industrial Board of Indiana, showing that he is in compliance with such law, whenever such certificates are required in the Bid Document.

4. **Infringements and Indemnifications:** The bidder, if awarded an order or contract, agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and he further agrees to indemnify and save the City harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties, by or from any of the acts of the contractor, his servants, or agents.

   To this extent the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amount of which will be determined by the City whenever such insurance is deemed necessary. When so required the types and amounts of insurance to be provided is set forth in the Bid Document.

5. **Pricing:** Prices should be stated in units of quantity specified in the Bid Document. In case of discrepancy in computing the amount of the bid the unit prices quoted will govern.

6. **Delivery:** Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder prices quoted will be considered as being based on delivery to the destination designated in the Bid Document and to include all delivery and packing charges.

7. **Specifications:** Unless otherwise stated by the bidder the proposal will be considered as being in strict accordance with the specifications outlined in the Bid Document.

   References to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City. They should not be construed as excluding proposals on other types of materials, equipment and supplies. However the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.

8. **Samples:** Samples, when requested, must be furnished free of expense to the City and if not destroyed, will upon request be returned at the bidder's expense.

9. **Cash Discounts:** Time in connection with cash discount offered, will be computed from date of delivery and acceptance at final destination or from date properly executed claim voucher is received, if the latter date is later than the date of delivery and acceptance.

10. **Taxes:** The City is generally exempt from Federal Excise and Indiana State Sales Tax. Quotations must be separated to show the amount to be added for taxes of any kind if applicable. Prices should not include tax. The City will pay such taxes as are applicable to this purchase. Exemption forms will be furnished wherever necessary. Taxes wherever indicated and which are applicable to this purchase, will not be subject to any trade or cash discounts.

11. **Bid Informalities and Rejection:** The City reserves the right to waive informalities not inconsistent with law or to reject any or all bids.

12. **Award:** Unless otherwise specified in the Bid Document the City reserves the right to accept any item in the bid. Unless otherwise stated in the Bid Document bidders may submit proposals on any item or group of items, provided however that the unit prices are shown as requested.

13. **Payments:** Partial payments may be made upon presentation of properly executed claim voucher unless otherwise stated in the Bid Document. The final payment will be made by the City when the materials, supplies or equipment has been fully delivered and accepted or the work completed to the full satisfaction of the City.

14. **Bidder's Signature:** Each proposal form must be signed by the bidder with his usual signature. All signatures should be in full.
    Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner: "John Jones and James Smith, d.b.a., Smith-Jones Company, by John Jones, a partner".

    Bids by corporations must be signed with the names of the corporation, followed by the signature and designation of the president, vice-president, or person authorized to bind it in the matter.

15. The successful bidder, or contractor, agrees that he will comply with Indiana Acts 1961, chapter 208, section 10, being Burns Indiana Statute 40-2316-1964 supplement requiring such bidder, contractor, or his subcontractor not to discriminate with respect to hiring, tenure, terms, conditions, or privileges of employment because of race, color religion, national origin or ancestry.

16. Unless otherwise specifically indicated under the individual listing in the legal advertisement or invitation to bid, all bids shall be subject to the following.
    a) A Bid bond, deposit of cash, certified check or Bank Cashiers Check, in the amount specified, drawn on a solvent bank payable to the City of Fort Wayne or to the contracting division thereof.
    b) The successful bidder will be required to furnish a bond or Certified Check on a solvent bank, payable to the City of Fort Wayne or to the contracting division thereof, in the amount specified in the notice of bids wanted or the invitation to bid, as a guarantee for the faithful performance thereof.

17. **Submission and Receipt of Bids:**
    a) Proposals, to receive consideration, must be received prior to the specified time of closing as designated in the invitation.
    b) Bidders must use the Bid Document proposal form furnished by the City as none other will be accepted. Proposal forms must be returned intact. Removal of any part thereof may invalidate the bid.
    c) Bidders are requested to use the Bid Envelope if furnished by the City, or other similarly identified envelope to assure proper handling. Envelopes should be sealed when submitted with information on the face of the Bid Envelope to identify the bid, e.g., Bid Reference number and date of closing and City Agency involved.
    d) Separate proposals must be submitted on each reference number.
    e) Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.

Accepted _____ Date _____ 10____ as follows:
Board-Commissioner Dept. of Purchasing, etc.

Rejected _____ Date _____ 10____ as follows:
Board-Commissioner Dept. of Purchasing, etc.

Specifications for four (4) four door compact Sedans including all equipment listed standard in manufacturer's printed literature describing the vehicle, unless superseded by special equipment specified herein.

		Base Price:	$ 6018.00
		Freight:	$ 261.00
1.	Year:	1980	(EXC.) 1981
2.	Body Type:	4-Door compact sedan or hatchback	HATCH BACK
3.	Color:	Standard/Standard Interior	✓
4.	Glass:	All Tinted	74.00
5.	Wheelbase:	100" Minimum	(EXC.) 99"
6.	Engine Type:	Six cylinder (preferred)	#109.00 (EXC.) 2.2 litre 4cy
7.	Glove Box Light:	Required	# 47.00
8.	Differential:	Frontwheel Drive	✓
9.	Transmission:	Automatic	360.00
10.	Windshield Wipers:	2 speed electric, w/washers	✓
11.	Sun Visors:	Dual	✓
12.	Arm Rests:	Dual	✓
13.	Seat Belts:	Front and Rear	✓
14.	Tires (5):	Radial	84.00
15.	Charging System:	Standard	✓
16.	Electrical System:	12 Volt	✓
17.	Body Side Molding: (Protective)	Required	47.00
18.	Mirrors:	Left & Right outside, inside control on left outside, inside rear view	60.00
19.	Heaters:	Deluxe fresh air & defroster rear window defroster, electric	103.00
20.	Brakes:	Disc brakes on front	✓
21.	Air Conditioning:	Factory installed	573.00

23. Cigarette Lighter: Required ✓

24. Radio: AM/Dash mounted ✓

25. Delivery: (30 days) N.A.

TOTAL: $ 7907.00

LESS TAX: $ 7.00

LESS DISCOUNTS: $ 1059.13

TOTAL: $ 6840.87

DELIVERY: 60 - ~~90 days~~ days after public ANN. date

WARRANTY: 12 MO - 12,000 miles standard warranty

FORM GPIS 3-48

CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Page 1 of

Ref. No. 940-A

Date August 8, 198

Date wanted 8-27-80

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.*

*Mail all replies and correspondence, etc. to Att. of Aaron M. Gluck DEPARTMENT OF PURCHASES

Address Room 940, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Fire Department

One Main Street

Address Fort Wayne IN 46802

Fund Appropriation No. ____

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids August 27, 1980, Wednesday at 11:00 a.m.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 14614. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 13 on reverse hereof for details

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Tax Amt
4	EA	Four (4) compact Sedans or hatchback per attached specifications		
		No Bid		
		Fleet Allocation Not Available		

Bid Bond required NO ☐ YES ☒ 5% Performance Bond NO ☒ YES ☐

See Instruction Item No. 14 on reverse side hereof.

Terms ____% cash discount if paid within ____ days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within ____ days from receipt of order

IMPORTANT ☞ As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Firm Name: Hoffer Chev Inc

For Robert Hoffer Name of Company Title Fleet Manager

Address 500 E. State

City Ft Wayne Date 8/25/

Memorandum

To A. Gluck, Director, Purchasing Date 8/27/80

From Anthony J. Myers, Fire Chief

Subject BID #940-A

COPIES TO:

TO: Jim Kelley Buick
1819 South Calhoun Street
Fort Wayne, IN 46807

4 (Four) compact Sedans or hatchback per Fire Department's specifications as submitted.

PRICE: @ $6,550 TOTAL CONTRACT: $26,200

We feel the above vendor is the most suitable; and since it is the lowest bid, request acceptance of same.

RECEIVED
PURCHASING DEPT.
AUG 28 1980
AM 7 8 9 10 11 12 1 2 3 4 5 6 PM

bjs

Enc.

FORM DP-3
APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF FORT WAYNE 1965.

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET
ROOM 470
FORT WAYNE, INDIANA 46802

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS ETC. TO:

Fire Department
One Main Street
Fort Wayne IN 46802 730

Jim Kelley Buick, Inc.
1819 S. Calhoun Street
Fort Wayne IN 46804
8665-01

DELIVER TO:-
DEPARTMENT OR DIVISION

ADDRESS
CASH DISCOUNT TERMS % IF PAID WITHIN DAYS FROM DELIVERY AND
ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

PURCHASE ORDER NUMBER
4-08952H

DATE August 28, 1980
REF. NO.
REQ. NO. 235

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES, BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND CORRESPONDENCE.
INVOICE IN DUPLICATE.

THIS PURCHASE ORDER ISSUED BY:
DEPT. Purchasing

DATE WANTED } ASAP

APPROPRIATION AND FUND NUMBER } 4 02 154 154 4001

	QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
			TAX EXEMPT (UNLESS OTHERWISE INDICATED)		
COMPLIANCE WITH THE DELIVERY DATE REQUESTED WILL AVOID "FOLLOW UP" CORRESPONDENCE.	4	EA	Four compact Sedans, 1980, 4 door	6550.00	26,200
NOTE ↓ READ INSTRUCTIONS ON THE BACK OF THIS ORDER					
THE CONTRACTOR OR VENDOR, BY ACCEPTING THIS ORDER, AGREES TO THE GENERAL CONDITIONS AND TERMS OF AGREEMENT ON THE BACK OF THIS ORDER.			Bid Reference #940-A		
UNLESS OTHERWISE INDICATED THE PRICES SHOWN INCLUDE ALL CHARGES FOR DELIVERY, PACKING ETC., NECESSARY TO COMPLETE DELIVERY TO DESTINATION SPECIFIED.					
UNLESS OTHERWISE INDICATED THE PRICES SHOWN DO NOT INCLUDE TAXES OF ANY KIND.			SUBJECT TO COUNCILMANIC APPROVAL		
EXEMPTION BLANKS WILL BE FURNISHED WHEN NECESSARY. IND. SALES TAX EXEMP. CERTIF. NO. 34508					
IF THIS ORDER DOES NOT AGREE WITH YOUR QUOTATION KINDLY RETURN IT WITH AN EXPLANATION.			AMG/ml		

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THEREFOR HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

City Controller

Per

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

Director of Purchases

Per

ORIGINAL

4987

TITLE OF ORDINANCE P.O.#4-08952 for (4) compact sedans for the Fire Dept. Jim Kelley Buick

DEPARTMENT REQUESTING ORDINANCE BOARD OF PUBLIC WORKS S-80-09-19

SYNOPSIS OF ORDINANCE The Fire Department has the need for (4) compact sedans. The lowest bid has come from Jim Kelley Buick. The vehicles are in stock and are available for immediate delivery. Prior Approval has been obtained and is attached.

EFFECT OF PASSAGE The Fire Department will have four needed vehicles at the lowest cost.

EFFECT OF NON-PASSAGE Necessary vehicles as described above will not be obtained.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) $6.550.00 each. $26,200.00 total. LOW BID

ASSIGNED TO COMMITTEE Finance

sa